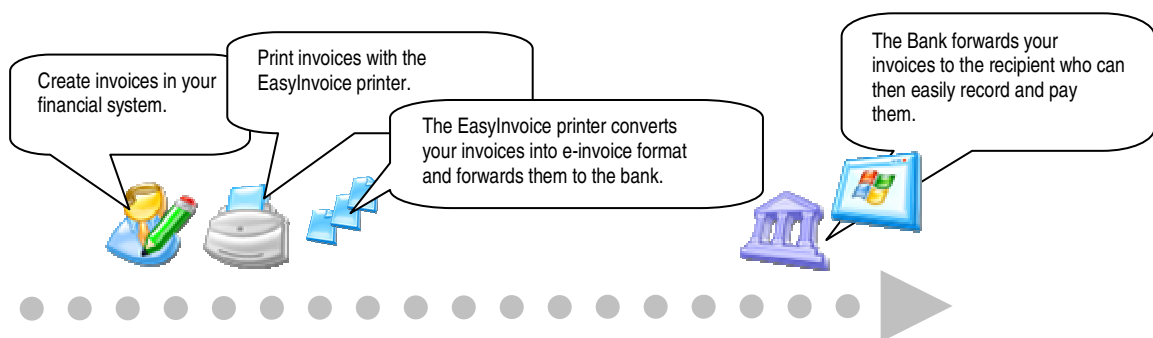


## ***E-invoice with EasyInvoice***

***EasyInvoice is a virtual printer which transforms your normal invoices into electronic invoice files.***

### **What do I do?**

1. Sign an E-invoice agreement, usually with your bank. The bank acts as a clearing house for an agreed upon fee.
2. Purchase and install EasyInvoice at [www.easyinvoice.se](http://www.easyinvoice.se). The installation is simple and takes only 5 minutes.
3. Create invoices with EasyInvoice in the format desired by the bank. EasyInvoice sorts the invoices and converts them into either an e-invoice or a paper invoice.
4. Send your invoices to the bank with EasyInvoice.
5. The bank sends the invoices to the recipient.



### **All distributors can now easily create e-invoices with EasyInvoice**

The EasyInvoice printer administrates your directory– when sending an invoice, EasyInvoice checks if your client wants an e-invoice or a paper invoice.

EasyInvoice cooperates with:

Handelsbanken  
SEB  
Danske Bank  
Nordea  
IBX  
21grams



## Product Information - EasyInvoice printer

The EasyInvoice printer is an automatic and flexible solution for electronic factoring, invoice services, invoice mortgaging and invoice printing. EasyInvoice converts your invoices into electronic invoice files. The sender and the recipient of the invoice are connected through the EasyInvoice printer and through our partners.

The EasyInvoice printer gives you e-invoices by:

1. converting your invoice print-outs to electronic invoice files.
2. sorting and converting the invoices to either e-invoices or paper invoices
3. sending your invoice file (i.e. to your bank)
4. archiving your invoice.

EasyInvoice is installed and used just like an ordinary printer. You will find the software available for downloading on the registration page [www.easyinvoice.se](http://www.easyinvoice.se). Double click on easyinvoice.exe and the printer will automatically be installed on your computer.

## Services

EasyInvoice users are able to choose from a variety of services. The services can be combined (i.e. the e-invoice business and printing service). A service corresponds to an invoice recipient group, and also to different file formats.

**E-invoice business** is an invoice between two businesses. The sender does not invoice private parties, only businesses. The invoice is received in the form of an invoice file.

**E-invoice private party** is an e-invoice from a business to a private party. The sender only invoices private parties. The invoice is received in the Internet Bank.

**Print-outs** as standard invoice. During invoicing, EasyInvoice sorts the invoices and converts them into either e-invoices or paper invoices.

**Falk** Invoice services from Handelsbanken, invoice mortgaging etc.

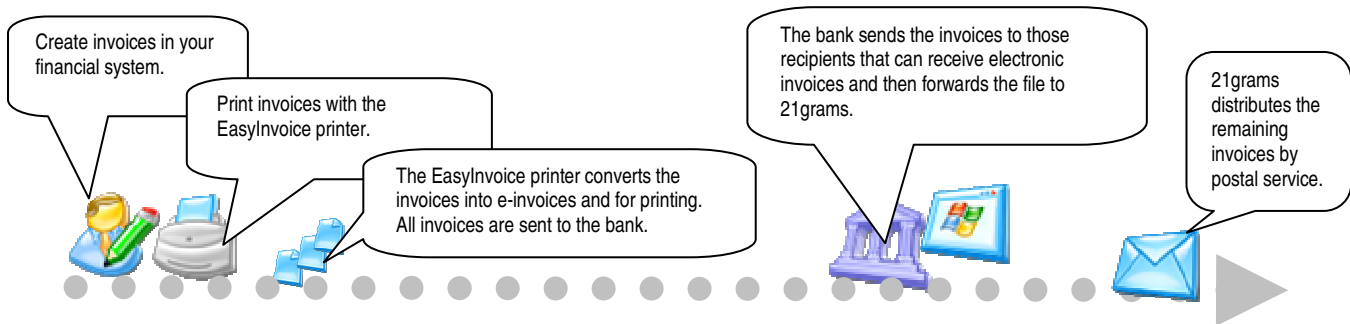


### Connect the invoice sender with the invoice recipient

The sender and the recipient of an invoice are connected with the help of our partners. EasyInvoice converts your invoices according to the services you have chosen for EasyInvoice. If you have chosen both e-invoicing and Printing, EasyInvoice also administrates your customer directory. During invoicing, EasyInvoice checks if your recipient wants an e-invoice or a paper invoice.

1. Invoice recipient's Business ID#
2. Invoice recipient's Tax ID#
3. Invoice recipient's business name

One of these fields must be included in the invoice, in order for the invoice to be unique and in order to find the electronic recipient. If the recipient is not found in the recipient list the invoice is converted for printing.



### **What are the system and computer requirements?**

The EasyInvoice printer is adapted to the operative systems Windows 2000, 2003 and Windows XP. EasyInvoice is compatible with all common financial systems without the need for any adjustments. An Internet connection is needed for EasyInvoice to work.

If your financial system is not installed in Windows or if you have very large amounts of Invoices (<100.000) we recommend file to file conversion.

The EasyInvoice portal enables ALL systems to use file-to-file converting. There is no installation needed for file-to-file converting. You upload your invoice file to [www.easyinvoice.se](http://www.easyinvoice.se) and the file is converted in the portal. Contact us for more information if you would like file-to-file converting.

### **What is an e-invoice?**

E-invoice is a term for all invoices that are not paper. Today there are many different standards of electronic communication of invoice information between the invoice sender and the recipient. EasyInvoice supports conversion to all common e-invoice formats.

**BGC invoice:** The BGC invoice format is the e-invoice format shared by Handelsbanken, SEB, Danske Bank and Bankgirocentralen. EasyInvoice supports this format.

**Sve invoice:** The Sve invoice format is the e-invoice format used by Sweden's municipalities and county councils, Verva (Swedish Administrative Development Agency). EasyInvoice supports this format.

### **Further information**

Please contact us for orders, questions or for further information:

Telephone: +46-8-545 411 50

Email: [info@easyinvoice.se](mailto:info@easyinvoice.se)

Pepto Systems AB

